

# Vacation Care

Mon 27<sup>th</sup> Sep – Fri 8<sup>th</sup> Oct 2021

7am to 6pm daily

## Dear families,

Welcome to Alberton Vacation Care.

The Alberton OSHC & Vacation Care Holiday Program is a child-focused program, which aims to provide children with a safe, stimulating environment.

We treat all children and their families as equal and valued individuals. All children are provided with opportunities that challenge and encourage them to develop their potential within a caring and supportive environment.

Our Vacation Care is a safe, supervised environment for children which offers a balance of structured and unstructured activities and excursions. Children are encouraged to socialise, learn new skills and relax with free and imaginative play.



## DAILY PROGRAM - subject to change

<b>7:00am</b>	<b>Centre opens</b> - breakfast available until 8am
7:00 -9:00am	Free Time
9:00am-9:30am	Group time/roll call and morning snack
9:30am-12noon	Excursion/incursion
<b>12:00pm-12:30pm</b>	<b>Lunch time</b>
12.30pm -3:00pm	Programmed arts & craft activities
3:00pm - 3:30pm	Clean up, group time and fruit snack (provided)
3:30pm - 5:00pm	Programmed sporting/quiet activities
5:00pm - 6:00pm	Pack up
<b>6:00pm</b>	<b>OSHC SERVICE CLOSES</b> - Late fees apply after 6pm collection

## Contact Information

14 Broad Street  
Queenstown, 5014

Phone: 8447 1641

Fax:8447 6448

Mob:0427 559 681

Email:

Alberton.OSHC603@schools.sa.edu.au

## To Book in:

Just pick up an enrolment form (one booking form per child) from OSHC or the School reception.

If you are eligible for CCS you **must register** with Centrelink

prior to enrolling in our program.

Please ensure you go on **MyGov** and **accept the Service** if new and when you do not use the program for 13 weeks or more.

Our Provider number is

407 215 676 K

## 1. WHAT TO BRING TO VACATION CARE

### **Morning tea, lunch and afternoon tea.**

Please provide enough nutritious food for your child for the whole day. Please read the timetable carefully to ensure that you are aware when lunch is provided by our centre on special days. Please note that unless specified on the program **we are not able to heat any foods for your child.** This is due to safety requirements and staffing constraints.

We would love donations of recyclable materials to support sustainability and add to our making area some items are: tin cans, egg cartons, sponges, wooden pegs, button, paper & cardboard, drink bottles with lids. etc

Please leave toys and electronic gaming systems and precious items at home (including mobile phones) as they may be lost, broken or taken. **No responsibility will be accepted for children's property brought to the centre.**

## 2. WHAT TO WEAR TO VACATION CARE

Parents – sun screen will be applied to children throughout the day. Please apply sun screen each day to your children before they attend Vacation Care when UV rating is 3 or higher. During Winter season hats & sunscreen is optional but please ensure your child/ren are dressed in appropriate seasonal clothing.

Clothing should be practical and sun smart. Please note that centres often do messy activities so be prepared for dirty clothes at the end of the day! Extra clothing, if clothes worn become extremely soiled or wet. Please provide toe enclosed shoes. **No thongs!**

## 3. NUTS AND FOODS...

WE HAVE AT TIMES CHILDREN WHO HAVE SEVERE ALLERGIES TO NUTS. IF THESE CHILDREN COME INTO CONTACT WITH NUTS OR NUT PRODUCTS THEY CAN HAVE A SEVERE REACTION AND GO INTO ANAPHYLACTIC SHOCK.

ANAPHYLACTIC SHOCK IS A LIFE THREATENING REACTION. WE ARE ASKING FAMILIES TO HELP KEEP OUR CHILDREN SAFE AT VACATION CARE AND MAKE THE CHOICE NOT TO SEND NUT OR NUT PRODUCTS IN THEIR CHILD'S LUNCH e.g. NUTELLA SANDWICHES. THINK ABOUT THE ACTIONS YOU WOULD EXPECT US TO TAKE IF IT WERE YOUR CHILD.

## 4. CINEMA, EXCURSIONS AND DVD's

**THE CENTRE NEEDS PARENTAL PERMISSION TO ALLOW YOUR CHILDREN TO WATCH MOVIES THAT ARE RATED PG. PLEASE MAKE SURE YOU SIGN YOUR CONSENT ON THE BOOKING SHEET.**

## 5. VACATION CARE BOOKING DATES

In line with the Alberton OSHC booking policy the booking dates are as follows:

**23<sup>rd</sup> August** Children who have a permanent booking in BSC or ASC.

**30<sup>th</sup> August** – Children who attend Alberton School

**6<sup>th</sup> September** – Families from the local community.

**In line with the Department Regulations, Pre-School Bookings are subject to availability** and will be confirmed with families once school bookings are confirmed

**Please note bookings received after Wednesday 8<sup>th</sup> September 2021 may not be processed and waitlists may apply.**

Bookings for vacation care will only be accepted when BSC and ASC fees are no higher than \$200 (or 2 weeks in arrears). All non-Alberton families accounts must be paid in full prior to bookings being accepted.

### **Please Note:**

This service follows a 'Relationships and Interactions with Children', policy. Children who choose to show detrimental behaviour towards others may be denied attendance.

## 7. FEES

**FULL DAY: \$65.00 without CCS**

**CRN Number: 407 215 676 K**

## 8. CANCELLATION INFORMATION

**Families are required to give a full week notice to cancel their bookings at no extra charge.**

There is an answering machine at the centre. Parents can leave message on: 08 84471641. Alternatively, email on: [Alberton.OSHC603@schools.sa.edu.au](mailto:Alberton.OSHC603@schools.sa.edu.au)




# What's on Week 1

DATE	MONDAY 27 <sup>th</sup> September	TUESDAY 28 <sup>th</sup> September	WEDNESDAY 29 <sup>th</sup> September	THURSDAY 30 <sup>th</sup> September	FRIDAY 1 <sup>st</sup> October
Excursion/Incursion Children's choice	<b>Incursion</b> Cartooning    1:30-3:00pm (max 35/40)	<b>Excursion</b> Semaphore Odeon Cinemas    Depart: 9.00am Return: 12.30pm	<b>Incursion</b> 'Bop till you Drop' Karaoke & Disco  	<b>Excursion</b> 'The Amazing Race' in the Botanical Gardens    Please bring a light backpack, a hat, sunscreen, water and wear comfortable shoes (for lots of walking)  Depart: 9.30am Return: 3.00pm	<b>Theme Day @ OSHC</b> 'My favourite Character Dress up'  Ext. G.C, K.M, K.M, K.B & G.R    Come dressed as your favourite character from a book or movie
Arts, Crafts & Manipulatives	<b>Cartoon Handprints</b>  	<b>Sensory Stations</b>  	<b>Disco craft and Decorations</b>  	<b>Glitter shaker jars</b>  	<b>Book swap &amp; Character profile cards</b>  
Active Games, Sports, Imaginary Play & chill out	<b>Indoor Soccer</b>  	<b>Music and movement</b>  	<b>Musical statues &amp; musical chairs</b> Ext. H.S & E.M  	<b>Board Games Galore</b> Ext. E.M, A.B, A.R, C.H & E.B  	<b>Character role play/OSHC performance</b>  
Lunch options	Bring a sandwich to toast	Packed lunch from home (nothing that needs heating)	Mexican Fiesta	Packed lunch from home (nothing that needs heating)	Packed lunch from home (nothing that needs heating)



# What's on Week 2

DATE	MONDAY 4 <sup>th</sup> October	TUESDAY 5 <sup>th</sup> October	WEDNESDAY 6 <sup>th</sup> October	THURSDAY 7 <sup>th</sup> October	FRIDAY 8 <sup>th</sup> October
Excursion/Inursion Children's choice	<p><b>CLOSED</b></p> <p>for</p> <p><b>LABOUR DAY PUBLIC HOLIDAY</b></p>	<p><b>Inursion</b> Rev it up Racing</p> 	<p><b>Excursion</b> Indoor rock climbing</p>  <p>Depart: 9.00am Return: 12.30pm</p>	<p><b>THEME DAY @ OSHC</b> 'Our OSHC Market Place'</p> 	<p><b>Excursion</b> MJ McInerney Reserve and Pizza</p>  <p>Depart: 9.00am Return: 1.00pm</p>
Arts, Crafts & Manipulatives		<p>Recycled racing cars and ramps Ext. J.B</p> 	<p>Rock decorating</p> 	<p>3D Hama beads for mock shop Ext. G.C</p> 	<p>Mandala Colouring</p> 
Active Games, Sports and Imaginary Play & chill out		<p>Team-focused game: tunnel ball in the gym</p> 	<p>Basketball Educators Vs. Children Ext. J.B</p> 	<p>Team-focused game: Trust walk obstacle Ext. G.C, J.B, O.B, K.M, R.P, K.D &amp; K.M</p> 	<p>Yoga &amp; relaxation</p> 
Lunch options		<p>2-minute noodles (provided by OSHC)</p>	<p>Packed lunch from home (nothing that needs heating)</p>	<p>Bring a plate to share</p>	<p>Pizza provided</p>

# Week 1 Outcomes

DATE	MONDAY 27 <sup>th</sup> Sep	TUESDAY 28 <sup>th</sup> Sep	WEDNESDAY 29 <sup>th</sup> Sep	THURSDAY 30 <sup>th</sup> Sep	FRIDAY 1 <sup>st</sup> Oct
<b>Excursion/Incursion Children's choice</b>	<p><b>Incursion</b> Cartooning</p> <p>MTOP L.O.2.2: Children respond to diversity with respect.</p>	<p><b>Excursion</b> Semaphore Odeon Cinema</p> <p>MTOP L.O.2.4: Children become socially responsible and show respect for the environment.</p>	<p><b>Incursion</b> 'Bop till you drop' Karaoke &amp; disco</p> <p>MTOP L.O.1.1: Children feel safe, secure and supported. L.O.3.1: children become strong in their social and emotional wellbeing.</p>	<p><b>Excursion</b> The Amazing race</p> <p>MTOP L.O.2.1: Children develop a sense of belonging to groups and communities and an understanding of the reciprocal rights and responsibilities necessary for active community participation.</p>	<p><b>Theme Day @ OSHC</b> 'My favourite Character Dress up'</p> <p>MTOP L.O.1.3: children develop knowledge and confident self-identities.</p>
<b>Arts, Crafts &amp; Manipulatives</b>	<p><b>Cartoon</b> Handprints</p> <p>MTOP L.O. 4.3: children transfer and adapt what they have learned from one context to another.</p>	<p><b>Sensory stations</b></p> <p>MTOP L.O 3.1: Children become strong in their social and emotional wellbeing.</p>	<p><b>Disco craft and decorations</b></p> <p>MTOP L.O.4.4: children resource their own learning through connecting with people, place, technologies and natural and processed materials.</p>	<p><b>Glitter shaker jars</b></p> <p>MTOP L.O.4.1: Children develop dispositions such as curiosity, cooperation, confidence, creativity, commitment, enthusiasm, persistence, imagination and reflexivity.</p>	<p><b>Book swap and character profile cards</b></p> <p>MTOP L.O. 5.2: Children engage with a range of texts and gain meaning from these texts.</p>
<b>Active Games, Sports and Imaginary Play &amp; chill out</b>	<p><b>Indoor Soccer</b></p> <p>MTOP L.O. 3.2: Children take increasing responsibility for their own health and physical wellbeing.</p>	<p><b>Music and movement</b></p> <p>MTOP L.O 3.1: Children become strong in their social and emotional wellbeing.</p>	<p><b>Musical statues &amp; musical chairs</b></p> <p>MTOP L.O. 2.3: Children become aware of fairness.</p>	<p><b>Board games Galore</b></p> <p>MTOP L.O.1.4: Children learn to interact in relation to others with care, respect and empathy.</p>	<p><b>Character role play/OSHC performance</b></p> <p>MTOP L.O.4.3: children transfer and adapt what they have learned from one context to another.</p>

# Week 2 Outcomes

DATE	MONDAY 4 <sup>th</sup> Oct	TUESDAY 5 <sup>th</sup> Oct	WEDNESDAY 6 <sup>th</sup> Oct	THURSDAY 7 <sup>th</sup> Oct	FRIDAY 8 <sup>th</sup> Oct
Excursion/IncurSION Children's choice	<b>CLOSED</b>  <b>for</b>  <b>LABOUR DAY</b> <b>PUBLIC HOLIDAY</b>	<b>IncurSION</b> Rev it up racing  MTOP L.O. 4.3: children transfer and adapt what they have learned from one context to another.	<b>Excursion</b> Indoor rock climbing  MTOP L.O.1.2: Children develop their autonomy, inter-dependence, resilience and sense of agency.	<b>THEME day @ OSHC</b> 'Our OSHC market place'  MTOP L.O. 4.3: children transfer and adapt what they have learned from one context to another.	<b>Excursion</b> Playground & pizza  MTOP L.O.3.1: children become strong in their social and emotional wellbeing.
Arts, Crafts & Manipulatives		Recycled racing cars  MTOP L.O.4.2: Children develop a range of skills and processes such as problem solving, enquiry, experimentation, hypothesising, researching and investigating.	Rock decorating  MTOP L.O.4.1: Children develop dispositions such as curiosity, cooperation, confidence, creativity, commitment, enthusiasm, persistence, imagination and reflexivity.	3D Hama beads for mock shop MTOP L.O.4.1: Children develop dispositions such as curiosity, cooperation, confidence, creativity, commitment, enthusiasm, persistence, imagination and reflexivity.	Letter canvas Art  MTOP L.O.5.3: Children begin to understand how symbols and patterns symbols work.
Active Games, Sports and Imaginary Play & chill out		Tunnel ball in the gym  MTOP L.O.1.4: Children learn to interact in relation to others with care, respect and empathy.	<b>Basketball</b> <b>Educators vs staff</b> MTOP L.O.2.1: Children develop a sense of belonging to groups and communities and an understanding of the reciprocal rights and responsibilities necessary for active community participation.	Trust walk obstacle  MTOP L.O. 5.1: children interact verbally and non-verbally with others for a range of purposes.	Yoga & relaxation  MTOP L.O. 3.1: Children become strong in their social and emotional wellbeing.

# Booking Agreement

Child's Name \_\_\_\_\_ Year Level \_\_\_\_\_ Days of attendance at BSC or ASC M T W TH F N/A

Booking Contact Name and Phone Number \_\_\_\_\_

Signed \_\_\_\_\_ Date \_\_\_\_\_

Date	Activity	Number of children attending the service.	Full Fee Per Day	Estimated number of Children	Staff/Child Ratio Risk	Permission to attend excursion. Please circle Yes or No and sign at the bottom of form.	
Monday 27 <sup>th</sup> Sep			65	40	1:15 1:11		
Tuesday 28 <sup>th</sup> Sep			65	40	1:15 1:11	I give permission for my child/ren to travel on a chartered bus and back to Semaphore Odeon Cinem-65 Semaphore Road to see Boss Baby 2 (rated PG)  <b>Combo Form Completed and Money Enclosed</b>	YES NO
Wednesday 29 <sup>th</sup> Sep			65	40	1:8		
Thursday 30 <sup>th</sup> Sep			65	40	1:15 1:11	I give permission for my child/ren to travel on a chartered bus and back to The Adelaide Botanical Gardens	YES NO
Friday 1 <sup>st</sup> Oct			65	40	1:15 1:11		
<b>Monday 4<sup>th</sup> October – CLOSED LABOUR DAY PUBLIC HOLIDAY</b>							
Tuesday 5 <sup>th</sup> Oct			65	40	1:15 1:11		
Wednesday 6 <sup>th</sup> Oct			65	40	1:8	I give permission for my child/ren to travel on a chartered bus and back to Vertical Reality-North East Rd, Holden Hill	YES NO
Thursday 7 <sup>th</sup> Oct			65	40	1:15 1:11		
Friday 8 <sup>th</sup> Oct			65	40	1:15 1:11	I give permission for my child/ren to travel on a chartered bus and back to McInerney Reserve-West Croydon	YES NO

# Complying Written Arrangement & Consent Form

Hours of Operation	<b>Monday-Friday 7.00am-6.00pm (closed public holidays)</b>
<b>Between</b> (parent guardian full name and address)	
<b>And</b>	Alberton Primary School Governing Council Inc. ABN: <b>14 578 879 785</b>
<b>For the Care of</b> (child's full name and date of birth)	
<b>By</b>	Alberton Primary OSHC                      Ph: 8447 1641/ 0427 559 681 Email: Alberton.OSHC603@schools.sa.edu.au

**PLEASE CIRCLE YES OR NO**

To watch movies both at the centre and on excursions with a PG rating	Yes	No	
To receive help by a staff member if needed when applying Sun Block	Yes	No	
Movie Combo Form and Money Returned (must accompany booking form)	Yes	No	N/A
Vertical Reality Waiver Form Signed and Returned (must accompany booking form)	Yes	N/A	

**PARENTS IMPORTANT NOTICE**

**Please note: Bookings will not be processed without prior payment of overdue accounts or if the account is higher than \$200 or x2 weeks in arrears**

**All types of electronic gaming systems are not allowed to be brought to this program, however we understand some children need additional support and approval will be at the Directors discretion.**

**Alberton Vacation Care fees are \$65 per day before CCS**

**Casual booking will be charged \$5 extra per booking from Wednesday 8<sup>th</sup> September (waitlists may apply).**

**Late pick up Fee is \$15 first quarter then doubled each and every quarter at 6.01pm**

**To avoid any disappointment, please book your child early. Bookings must be made as there are 60 places maximum.**

**Cancellations must be made 5 working days to avoid full charge-please note sick certificates no longer accepted for cancellations with no charge**

**Children need to wear sun smart clothing that covers their shoulders and back. Shoes need to be toe enclosed footwear.**

**For their own wellbeing, children may have restricted play if attire is not suitable**

**Please confirm acceptance of the following items and booking requests so that our service can receive Child Care Funding on your behalf**

Full Day = \$65.00 less CCS

Signed:

Date